



## Carlos Vieira Foundation Direct Help Application

### HELPING FAMILIES LIVING WITH AUTISM

The Direct Help Grant Program is offered through the Carlos Vieira Foundation to provide services, medical necessities, and educational tools to families affected by autism who live in Central California.

A family can apply once per calendar year per child with autism. Please note that our application window for the calendar year is **April 1<sup>st</sup> to September 30<sup>th</sup>**. There is a **limit of \$500 per grant**. Families must complete the application, provide all required supporting documentation, and the child must meet the three following requirements to be considered eligible:

1. Under the age of 18.
2. Resides within one of the following 21 counties: Butte, Colusa, El Dorado, Fresno, Glenn, Kern, Kings, Madera, Mariposa, Merced, Placer, Sacramento, San Joaquin, Shasta, Stanislaus, Sutter, Tehama, Tuolumne, Tulare, Yolo, or Yuba.
3. Diagnosed with an autism spectrum disorder.

**Please read the grant program Frequently Asked Questions and ensure that the following check list is completed prior to applying.**

#### **Check List:**

- Completed application** with current mailing address and parent/guardian signatures
- Full diagnostic report of autism** (all pages) from a developmental pediatrician, child neurologists, Regional Center psychologist, or private psychologist/psychiatrist showing autism diagnostic code (ex: 299 or F84). Note: school IEPs/ IPPs are not accepted as a diagnosis of autism
- The **1040 form from your most recent tax return** for one or both parents/guardians *with your child listed as a dependent*. If you do not file taxes due to Social Security, you must provide your award letter *with your child listed as a dependent*.
- A recommendation letter** from a Speech Therapist, Behavioral Therapist, or Licensed Psychologist that states how the requested item(s) will directly aid your child with his/her autism. This is only required if you are requesting an item other than tuition for a specific class for autism, medical evaluations, learning materials, testing, or therapies.
- Please keep a copy for your records

**All of the check list items above must be submitted with the application for it to be considered complete, unless otherwise noted.**

*Mail completed application to:*

CARLOS VIEIRA FOUNDATION  
DIRECT HELP PROGRAM  
6079 Washington Blvd.  
Livingston, CA 95334



*Or complete application online at:*

<https://carlosvieirafoundation.org>

For questions, please email

[grants@carlosvieirafoundation.org](mailto:grants@carlosvieirafoundation.org)



## Carlos Vieira Foundation Grant Application FAQ's

### **Q: How do I apply for assistance from the Carlos Vieira Foundation for my child?**

First, review the eligibility criteria. If you meet these, then you must complete a grant application. You must also submit supporting documentation including your child's diagnosis of autism and a copy of your 1040 form from your most recent tax return for each parent/guardian. A recommendation letter from a medical professional may also be required (refer to application check list).

### **Q: Why does the application require my social security number?**

We require social security numbers to award grants, because you will be engaging in a transaction that requires notification to the Internal Revenue Service.

### **Q: Is the grant awarded based on annual income?**

All families with a child diagnosed with autism are welcome to apply. Annual income is not a deciding factor in the approval process.

### **Q: What if I am unable to upload a document while completing the application on your website?**

If you are unable to upload a document(s), please continue to submit application online and email document(s) to [grants@carlosvieirafoundation.org](mailto:grants@carlosvieirafoundation.org).

### **Q: I've sent my application in. How long until I know if my application has been approved?**

Once an application and all required documentation is received, the grant review board will determine whether or not you have been approved or if additional information is needed. A letter will be mailed or emailed to you within 30 days noting the status of your application. If you are sent an email/letter requesting additional information, you will have a period of 6 weeks to submit the requested documentation. If you do not submit the documentation requested by the deadline noted on the email/letter, your application will automatically be closed.

### **Q: How can I confirm that my application has been received?**

You will receive a confirmation email when you submit your online application. When you mail your application, request delivery confirmation or a return receipt from the post office.

### **Q: Is there a maximum amount I can request?**

The maximum amount we can award per child is \$500 per year.

### **Q: Are grant funds paid directly to families?**

At no time are funds transferred to families. All grants awarded are paid directly to the vendor and/or service provider. When filling out the grant application, you must be **very specific** on the items needed, where to buy them, and the estimated cost for each item. If money is requested for medically related bills, the billing information and amount is required.

### **Q: We have so many medical bills, we're having trouble paying the rent/electric/water/telephone bills. Can the Foundation help pay these types of bills?**

The guidelines of this grant do not allow payment for anything other than bills or materials that are directly related to your child with autism.

### **Q: I have health insurance. Can I still apply for assistance?**

Yes.



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**Please fill out this application in its entirety and print clearly. Illegible applications will not be considered.**

Privacy Statement:

The information included in this application will remain private and confidential and is used for Foundation use only.

**Child with Autism** (If requesting aid for more than one child with autism, please fill out a separate application):

Child's First Name: \_\_\_\_\_ Age: \_\_\_\_\_

Child's Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

County of residence: \_\_\_\_\_

**Parent/Legal Guardian:**  Check here if you want this person to be the primary contact

Full Name: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Telephone: \_\_\_\_\_ \*Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Parent/Legal Guardian:**  Check here if you want this person to be the primary contact

Full Name: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Telephone: \_\_\_\_\_ \*Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Shipping Address if different from mailing address:**

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_



**Doctor(s) involved in child’s diagnosis and/or treatment of autism:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Requested Items to be purchased by Foundation if grant is awarded:**

Note: Please be **very** specific with your description of monetary help or items needed for your child (make, model, color, etc.). At no time will money be awarded directly to families. All grant offerings are paid directly to the vendor and/or service provider. This may include tuition for specific classes, medical evaluations, learning materials, testing, therapies, etc. If you are interested in additional items to total the allowed grant amount of **\$500**, please email additional items, cost, service provider, vendor, or website/link to buy items to [grants@carlosvieirafoundation.org](mailto:grants@carlosvieirafoundation.org). A recommendation letter is not required for any items that can be found on or are similar to those found on our approved websites: [arktherapeutic.com](http://arktherapeutic.com), [autism-products.com](http://autism-products.com), [funandfunction.com](http://funandfunction.com), [pecsusa.com](http://pecsusa.com), and [nationalautismresources.com](http://nationalautismresources.com) \*Note: iPads, electronic devices, computers/laptops cannot be granted two years in a row. We cannot order items from Costco as it requires a membership.

Item #1: \_\_\_\_\_ COST: \$ \_\_\_\_\_

Service provider, vendor or website/link to buy items:

\_\_\_\_\_

Item #2: \_\_\_\_\_ COST: \$ \_\_\_\_\_

Service provider, vendor or website/link to buy items:

\_\_\_\_\_

Item #3: \_\_\_\_\_ COST: \$ \_\_\_\_\_

Service provider, vendor or website/link to buy items:

\_\_\_\_\_

Item #4: \_\_\_\_\_ COST: \$ \_\_\_\_\_

Service provider, vendor or website/link to buy items:

\_\_\_\_\_

**Previous Grants:**

Have you previously received funding from Carlos Vieira Foundation? Yes \_\_\_\_\_ No \_\_\_\_\_ Year \_\_\_\_\_



**Future Correspondence:**

How would you prefer to receive any future correspondence? Via postal mail\_\_\_\_\_ Via email\*\_\_\_\_\_

What language would you prefer for any future correspondence? English\_\_\_\_\_ Español \_\_\_\_\_

\* Email is the preferred quickest option when processing grants. Please check your spam/junk folder frequently to ensure you do not miss any correspondences from our team

By applying for our grant program, you agree to be added to our email list to receive news about CVF programs and events. You can unsubscribe at any time.

**Liability Disclaimer:** I hereby release, indemnify and hold harmless the Carlos Vieira Foundation for any injury or accident that may occur, and I will assume all liability in connection with an injury (including any injury caused by negligence) that may occur with any of the awarded items associated with this Direct Grant program. By signing below, I understand and agree to these conditions.

**Parents/Guardians:** (All legal parents or guardians must sign below)

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Note:

1. We cannot accept phone calls asking if applications have been received. As soon as the process is complete, we will contact you by your preferred method of future correspondence whether you have been approved or not.
2. This application will not be considered until this form is completed legibly, signed, and all supporting documents are received.

*Mail completed application to:*  
CARLOS VIEIRA FOUNDATION  
DIRECT HELP PROGRAM  
6079 Washington Blvd.  
Livingston, CA 95334



*Or complete application online at:*  
<https://carlosvieirafoundation.org>  
For questions, please email  
[grants@carlosvieirafoundation.org](mailto:grants@carlosvieirafoundation.org)